

NOTICE

Per KRS 61.826 the Board of Commissioners Work Session being held on February 13, 2023, is a video teleconference meeting. One Commissioner will participate via GoToMeeting or a similar video teleconferencing system. The primary location will be in the City Hall Board of Commissioners Council Chamber, 315 West Second Street.

315 W Second Street, Frankfort KY 40602
502-875-8500
www.frankfort.ky.gov

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Layne Wilkerson, Mayor

Kelly May, Commissioner
Katrisha Waldridge, Commissioner
Leesa Unger, Commissioner
Kyle Thompson, Commissioner

AGENDA

WORK SESSION
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500 ~ www.frankfort.ky.gov
www.facebook.com/CityofFrankfortKY

February 13, 2023
5:00 PM

CALL TO ORDER/ROLL CALL

CEREMONIAL & RECOGNITION

CITIZEN COMMENTS (SIGN IN SHEET- INDIVIDUAL REMARKS ARE LIMITED TO FIVE MINUTES)

STAFF REPORTS

- Eric Cockley - Update on Parking Changes
- Eric Cockley- Short Term Rental Update
- Rebecca Hall - TAP Grant

DISCUSSION ITEMS - *Suggested direction: 1) refer to staff or 2) direct to be brought to the voting meeting*

1. Yes Arts Update – Elle Travis
2. CASA of the Bluegrass Update – Tami Davis
3. Jazz Festival – Keith McCutchen
4. MLK Freedom March on Frankfort – Joanna Hay & Courtney Fallis

ACTION ITEMS

5. First Reading

“AN ORDINANCE AMENDING CHAPTER 72 OF THE CITY OF FRANKFORT CODE OF ORDINANCES REGARDING PARKING REGULATIONS”. Summary: This ordinance amends Chapter 72 of the City of Frankfort Code of Ordinances related to Parking to 1) Reference the KYTC Functional Classification Map rather than the Frankfort Comprehensive Plan; 2) Change the minimum time limit for parking certain oversized vehicles from six hours to two hours, upon obtaining a special permit; 3) Update throughout to provide the City Parking Operator with authority over parking related actions and enforcement; 4) Update the requirements for impoundment to reference the applicable state law requirements; 5) Incorporate by reference the Downtown Parking Manual, which shall contain most City parking regulations; 6) Delete requirements related to two-hour parking and jury duty parking and instead refer to the Downtown Parking Manual; 7) Clarify that loading/ unloading locations will be established by the City Manager; and 8) Update the appeals process.

Attachments: Memo, Parking Manual, Ordinance

Suggested Disposition: Receive and File; Approve for Second Reading

6. 2023 NEA Grants for Arts Projects – Grants

Staff requests permission to submit a 2023 National Endowment of the Arts (NEA) Grants for Arts Projects in the amount of \$50,000.00 for the creation of a mural on the off-street portion of the Transit Center. This project is in conjunction with the activation of the Frankfort Arts and Cultural Master Plan and the Strategic Plan. ***This item has been placed on the February Work Session Agenda because of time restraints. The full grant application is due on Tuesday, February 21, 2023.*** The National Endowment for the Arts has grant funds available under their Grants for Arts Projects Program for various projects related to arts communities. The City was awarded an Our Town Grant in 2019 to create the Arts and Cultural Master Plan and adopted the plan in early 2021. In order to help implement that plan, the City would now like to apply for funding to hire an artist to create a mural on the off-street wall of the Transit Center. Staff proposes the theme of the mural to be related to the community that occupied this area, known as the Craw or Crawfish Bottom, prior to Urban Renewal in the late 1960s. Budget Impact: The Grants for Arts Projects Program does require a 1/1 match, making the local contribution \$50,000.00 for a total project cost of \$100,000.00.

Attachments: Memo

Suggested Disposition: Receive and File; Approve

7. Downtown Wayfinding Signs Project & Resolution

The purpose of this memo is to request the Board of Commissioners approval of the contract with Signs, Etc. On November 30, 2022, the City advertised an Invitation for Bids (IFB) to procure a contractor to provide fabrication services for the Downtown Frankfort Wayfinding Sign Project. This contract involves fabricating and providing 30 wayfinding signs and the necessary poles and mounting hardware. The City anticipates advertising for installation services this summer. Bids were opened on January 6, 2023. The City received eight bids; however, two bids were determined to be non-responsive. The low bidder was Signs, Etc. of Charlotte, NC with a bid of \$121,625.00. Upon the Board of Commissioners approval and the Mayor signing the contract, we will issue a Notice to Proceed.

Attachments: Memo, Contract, Resolution

Suggested Disposition: Receive and File; Adopt Resolution

DISCUSSION OF TENTATIVE AGENDA

OTHER BUSINESS

EXECUTIVE SESSION

EXECUTIVE SESSION KRS 61.810(1)(f), PERSONNEL, DISCUSSION OF AN EMPLOYEE'S REQUEST FOR A HEARING & KRS 61.810(1)(c), LITIGATION RELATED TO KYLE THOMPSON AND CLAIMS BROUGHT AGAINST THE CITY. ACTION MAY BE TAKEN IN OPEN SESSION.

ADJOURNMENT